



Return to Workshops in a COVID-safe environment

Key points for staff, participants, parents and guardians

- Canberra Youth Theatre will be setting workshop numbers based on the [ACT Government's Pathway Forward](#), along with venue specific information ([Ainslie and Gorman Arts Centre](#); [Belconnen Arts Centre](#); and the [ACT Education Directorate](#)).
- Canberra Youth Theatre will be following social distancing and hand sanitising measures in all workshops.
- Participants will enter through the relevant venue foyer, remove shoes and move directly into the workshop space.
- Participants 16 and over must sign in to the venue using the Check In CBR app. More details are available [here](#). If participants over the age of 16 are unable to sign in using the Check In CBR app, Canberra Youth Theatre staff will be able to sign participants in.
- Canberra Youth Theatre will be following all mandates and requirements as set by the [ACT government](#). This will include any [face mask requirements](#), as necessary.
- Following the [ACT Education Directorate Plan for Public Schools](#), Canberra Youth Theatre will not be returning to North Ainslie Primary School, Red Hill Primary School and Turner Primary School venues in Term 4, 2021.
- Staff and participants must stay home if they have any symptoms of illness or contact with a COVID-19 carrier. If you come in contact with a COVID-carrier, a COVID-19 screening is required before returning to work or workshops.

Maintain 1.5m distancing and good hygiene - Stay home if unwell - frequently clean and disinfect communal areas - COVID safe plan in place

Gorman Arts Centre Access	Facility Operations	Workshops	Communications	Staff and Board
<p>Venues open for maximum participants as specified by Ainslie and Gorman Arts Centres.</p> <p>Everyone 16 and over must sign in when entering and exiting the building using the CheckinCBR app. More information can be found here.</p> <p>All participants will be signed in via the workshop roll. This may be used by A+G if contact tracing needs to occur.</p> <p>Limited congregating venue foyers. Participants are to enter the foyer, remove shoes and immediately go into the main space.</p> <p>Canberra Youth Theatre offices open in line with current ACT Government advice. All visitors and staff must sign in and out when entering the building.</p> <p>4²m per person / 1.5m indoor distancing to apply at all times, or as updated by the ACT Government..</p> <p>All staff and participants must comply with hygiene protocols, including sanitising hands. Sanitising stations are accessible to all at the entrance to every building.</p> <p>Staff and participants <i>must</i> stay home if any symptoms of illness or contact with a COVID-19 carrier. COVID-19 screening is required before returning to work or workshops.</p>	<p>Main office (Canberra Youth Theatre): open to visitors 12 noon to 5pm Monday to Thursday.</p> <p>All visitors and staff must sign in using the CheckinCBR app. More information can be found here.</p> <p>All spaces in Ainslie and Gorman Arts Centre confirmed for use. Entry/exit via the foyer and immediately go into the main space.</p> <p>'Return to Workshops' documentation available to all staff, parents/guardians and participants.</p> <p>Cleaning of venues as detailed by Ainslie and Gorman Arts Centres.</p> <p>Hygiene checkpoint available at entrances, with signage and hand sanitiser.</p> <p>Defer to authorities for medical responses / pandemic care locations; facilitate contact tracing activities that may be required.</p>	<p>Workshop programs may not contain a performance outcome. Where in-person outcomes are not possible, filmed alternatives will be arranged.</p> <p>Workshops will begin at the scheduled workshop time. Participants will have access to the venue 5 minutes prior to the beginning of the workshop, and will be required to exit the venue no more than 5 minutes after the end of the workshop.</p> <p>All participants will be signed in via the workshop roll. This may be used by Ainslie and Gorman Arts Centres if contact tracing needs to occur.</p> <p>Canberra Youth Theatre will not be providing change rooms or kitchen facilities for their workshops. All participants are required to arrive dressed and ready for their workshop. All participants need to have a filled water bottle for the workshop.</p> <p>Participants cannot share personal equipment such as water bottles and towels, or other items they may wish to use in the workshop.</p> <p>All participants will be required to stay home if they feel unwell. If a participant arrives at a workshop and is exhibiting any symptoms, their parent/guardian will be called to collect them immediately. You must stay at home if you have any symptoms of illness or contact with a COVID-19 carrier.</p> <p>All workshops will be run in venues that have been pre-booked, to assist with transmission tracking.</p> <p>Participants will be advised to remain 1.5m away from each other during the workshop where practical.</p> <p>Workshop spaces will be cleaned in line with Ainslie and Gorman Arts Centre's cleaning schedule.</p>	<p>Return to Workshops in a Covid Safe environment is available on our website (LINK)</p> <p>Parents/guardians will receive direct email communication where necessary.</p> <p>Return to COVID-Safe plan published on social media.</p> <p>Canberra Youth Theatre office open to public 12 noon - 5pm Monday to Thursday.</p> <p>A+G Info Hub: Health Guidelines displayed on screens.</p> <p>Signage updated by A+G as necessary.</p>	<p>Staff working from office or home as appropriate.</p> <p>Board meetings have mixed attendance options of online and face to face.</p> <p>Regular staff meetings held as mix of face to face and online.</p>

		When there are active cases in the ACT, we may take the temperature of participants using a contactless thermometer. In case of a lock down, the session will be temporarily moved online via Zoom.		
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External Venue Specific information:

Belconnen Arts Centre

- Venue: Dance Room.
- Please follow general 'workshops' advice in the above table.
- All advice of the ACT Government will be followed.
- Everyone 16 and over must sign in when entering and exiting the building using the CheckinCBR app. More information can be found [here](#).

North Ainslie Primary School

- Following the [ACT Education Directorate Plan for Public Schools](#), workshops will continue digitally for term 4 2021.

Red Hill Primary School

- Following the [ACT Education Directorate Plan for Public Schools](#), workshops will continue digitally for term 4 2021.

Telopea Primary School

- Following the advice from Telopea Primary School Out of School Hours Care, workshops will not be held in Term 4 2021.

Turner Primary School

- Following the [ACT Education Directorate Plan for Public Schools](#), workshops will continue digitally for term 4 2021.